

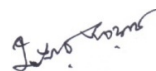
**Fodder Research & Development Project**  
**Bangladesh Livestock Research Institute**  
**Savar, Dhaka.**

**Request for Expressions of Interest (EOI)**

Training Management Firms are hereby requested to submit their EOI for for Organization & Implementation Of Foreign Training & Study Tour.

BANGLADESH LIVESTOCK RESEARCH INSTITUTE		
1.	Ministry/ Division	: Ministry of Fisheries and Livestock
2.	Agency	: Bangladesh Livestock Research Institute (BLRI)
3.	Procuring Entity Name	: Project Director, Fodder Research & Development Project
4.	Procuring Entity District	: Dhaka
5.	Expression of Interest for Selection of	: Training Management Firm
6.	EOI Reference No & Date	: Ref: 33.05.2672.103.00.025.18 - 1018 Date: 30.01.2018
KEY INFORMATION		
7.	Selection Method	: Quality and Cost Based Selection (QCBS)
FUNDING INFORMATION		
8.	Budget and Source of Fund	: GOB
PERTICULAR INFORMATION		
9.	Project Code	: 5-4405-5014
10.	Project Name	: Fodder Research & Development Project
11.	EOI last submission date & time	: 15.02.2018 at 12-00 noon
INFORMATION FOR APPLICANT		
12.	Brief Description of the Assignment	: The training management firm will identify and select suitable training institutions and sites for study tour & training, prepare detailed programs, arrange travel formalities, arrange guide and translators, arrange for land surface transport, arrange for welfare of trainees (accommodation and food), arrange for multi-country payment of per diem, evaluate and monitor training & report to Fodder Research & Development Project
13.	Description of Experience, Resources & Delivery Capacity	: (a) Minimum 03 (three) years of experience in foreign training / study-tour management from Bangladesh (b) Evidence of organizing foreign training / study-tour programs (photocopies of at-least 05 (five) relevant recent contracts & completion certificates) (c) Reasonably acceptable organizational profile having adequate permanent manpower/professionals who has worked as training management specialist for projects / ministries of the Government of Bangladesh & other office equipment, logistic support & commercial documents (detailed profile of permanent manpower needs to be submitted separately) (d) Evidence of permanent office (ownership document/ rental deed) , registration & training / study tour management team in Bangladesh (e) Evidence showing ability of pre-financing foreign training / study tour programs and payment receipt after program completion. (f) Overseas training partnership/ Regional/ Global Networking with other International and Regional training organizations/Institutions. The intending firms must show written evidences of partnership in the form of agreement/MOU or any other form of mutual collaboration signed with the organizations engaged in training of civil/public officials.
14.	EOI Receiving	: Office of the Executive Engineer, BLRI, Savar, Dhaka.
15.	EOI Opening date & time	: 15.02.2018 at 3.00 pm
16.	EOI Opening	: Office of the Executive Engineer, BLRI, Savar, Dhaka.
17.	Other Details	: Interested firms are requested to provide necessary information & proven documents which indicating that they are experienced & qualified to perform the services (background, brochures, experience of similar assignments /activities, work in hand, viability of appropriate professional qualification, list & CV of staff & key personnel, trade license, VAT, Income Tax certificate, financial solvency certificate etc.)
PROCUREMENT ENTITY DETAIL		
18.	Name of the official inviting EOI	: Dr. Nathu Ram Sarker
19.	Designation of the Official Inviting EOI	: Project Director, Fodder Research & Development Project
20.	Address of the Official Inviting EOI	: Office of the Project Director, Fodder Research & Development Project, Bangladesh Livestock Research Institute, Savar, Dhaka-1341, Bangladesh
21.	Contract Details of the Official Inviting EOI	: Tel: 02-7791683; Fax: 02-7791675; Email: sarkernr62@yahoo.com
22.	Special instructions	: Interesting firms may submit their EOI(s) <b>either in person or through courier or postal service</b> which must reach the office of the Project Director, Fodder Research & Development Project, BLRI, Savar, Dhaka before or on the EOI last submission date & time.
23.	The Procuring entity reserves the right to accept or reject all the EOI's or EOI proceedings without assigning any reason.	

Size: (7"×3)

  
(Dr. Nathu Ram Sarker)  
Project Director